



# **Auditing – RI-9900 and Summary**

IIF Q2 2011 Proactive Event  
Richmond Refinery

week of June 20, 2011



# Importance of Feedback

- Why is Feedback Important?
  - The auditing process has a feedback component to let crews know the results and findings
  - Highlights what is being done well
  - Makes sure that the auditors are capturing relative items
  - Highlights where improvements can be made for standardization throughout the refinery
  - Creates a fact-based, non-critical environment

# Completing Every Task the Right Way Every Time



- What tools do we have to complete every task the right way, every time?
  - Isolation/Blind List Form
    - Complete & Properly Field Verify
  - JHA/JJSV Form
    - Communication between O & M
    - Identification of Hazards
  - Auditing
    - Provides Feedback and Standardization throughout Refinery



## Discussion Questions

- Can you think of a time when the auditing process pointed out needs for improvement to processes?
- Can you think of a job that you would want to have audited today?
- Is there anything that prevents us from completing every task the right way, every time?
- What are the resources available for questions?



## Link to RI-9900 Appendix H Audit Form

RI-9900  
Appendix H – Audit Form